SCORE SHEET OF SELF -ASSESSMENT REPORT FOR THE SESSION 2024-25 IN R/O
DR. Y.S. PARMAR GOVT. PG COLLEGE NAHAN DISTT. SIRMAUR

S.No	Criteria	Score	Score claimed
1	Teaching Learning Score (140)	140	117
2	Students Support, Services and Progression (Score 280)	280	264
3	Infrastructure & Resources (Score 160)	160	156
4	Institutional Management (Score 220)	220	210
5	Best Practices, Innovation and Institution distinctiveness	80	80
6	Faculty Profile & Research Activities	100	87
7	Miscellaneous (Score 120)	120	120
	Total	**1100**	**1034**

1	Teaching Learning Score (140)		117	
Sr.No.	Activity	Distribution of Scores	Total Score	Claimed Score
1	**Mode of teaching**		25	
		1. Lecture method only = 6 2.Technology based teaching only =6 or (6+6=12) Blended teaching =12		12
		3.Flipped Classroom =8		8
		4. As per need of different groups of students =5		5
2	**Curriculum Planning and Implementation:**		45	
	1.Teaching schedule =10	1 Followed100% =10 80-99% =8 60-79 % =6 Up to 59% =4		10
	2.Whether learning outcomes defined =5	2. 100% =5 80-99% =4 60-79% =3 Up to 59% =2		5

	3.Curriculum enrichment practices (e.g. projects, surveys, educational tours and industry	3. 4.0* No. of enrichment practices observed =16		**16**
	4.Internal assessment mechanism (quizzes, class test, presentation, assignments, MTT etc) (Max.8)	4. Followed by all the Departments =8 above 80% =6 60-79% =4 Up to 59% =2		**8**
	5. Prompt communication of assessment / result to students=6 (e.g. displayed on college website/ notice board/ classes groups/submitted to COE)	within 7 Days =6 8-14 Days =3 More than 14 Days =Nil		**6**
3	**Add-on courses/ Certificate Courses:**		**20**	
	1. No. of courses (to be specified separately) 2. % of students benefitted (% of students completed MOOCs /spoken tutorial /NPTEL/Other courses offered by recognized organisations	1.No. of courses >5 and student benefitted >50% =10+10 2. No. of courses>3 and student benefitted 41-50% =7.5+7.5 3. No. of courses<3 and student benefitted 31-40% =5+5 4.No. of courses <3and student benefitted up to 30%		**5**
4.	**Student Feedback (taken from students with 80%**		25	
	1. Sample size	1.>25%=05,20-25%=4,15-19%=3;10-14%=2, <10%=1		**5**
	2. Students satisfaction	2. 91-100%=10;81-90%=8; 71-80%=6; 61-70%=4; less than 61%=0		**4**
	3. Action on feedback	3. Considered and action taken on doable 81-100% =10; 61-80%=8; 51-60%=6 41-50%=4		**10**
5	**Examination Results:**		25	
	1. % of Students Passed	1.>81%=9; 71-80%=8; 61-70%=7; 51-60%=6; 41-50%=4; 31-40%=3; <30%=0		**9**

	Activity	Distribution of Scores	Total Score	
	2. %of students with A Grade and Above	2. >20% with A grade and above =8; 16-20%=7; 11-15%=6. 6-10%=5. 1-5%=4		**8**
	3. No. of Students in University Merit	HPU/SPU merit list 1st -3rd position=8; 4th - 10th position=6		**6**
2	**Students Support, Services and Progression (Score**		**264**	
Sr. No.	**Activity**	**Distribution of Scores**	**Total Score**	
1	Pre and Post Admission		25	
	1. Admission schedule, courses available, student intake, eligibility conditions communicated through various media	1. Publicity through any 3 means=5; Publicity through any 2 means =3; Publicity through any 1 means =2	5	**5**
	2. Pre-admission counselling	2. Yes =10 No =0	10	**10**
	3. Students oriented about: Institutions, Students facilities, Library, Introductory session with faculty and staff, Academic calendar, requirements of credits per course and CCA and other requirements post admission	3. Post admission counselling/Induction=10	10	**10**
2	**Scholarships:**		10	
	1. Awareness about different Scholarships Schemes and 100% coverage of all eligible students	1.=5		**5**
	2. Scholarships other than Government Schemes	2.=5		**5**
3	**Sports and Cultural activities:**		32	
	1. % of student participating in sports activities	1.>20% =10 16-20 =6 11-15% =2		**10**
	2. % of students participating in cultural activities	2. >20% =10 16-20 =6 11-15% =2		**10**
	3. Medal/Trophy won in Sports/Cultural activities a. National/Inter University b. State/Inter college c. district level (also includes cluster level)	a.12 b.10 c.6		**12**

4	**Students participating in NSS/NCC/Rangers & Rovers/Clubs:**	1. NSS =4	20	**4**
		2. NCC =4		**4**
		Rangers & Rovers =4		**4**
		Road Safety =4		**4**
		Red Ribbon/Eco/Youth Red Cross /any other club/society =4		**4**
5	**NSS/NCC/RANGERS & Rovers Participating in**		18	
	National camps /RD Parade State camps/Parade	1. 10 2. 7 (either of 1 or 2)		**10**
	Award won in these activities a) National b) State C) Cluster level	3.a) 8 b) 5 c) 3		**8**
6	**Anti -Drug Awareness Programmes:**		10	
	No. of awareness programmes organised	1. 4 and above = 4;3=3; 2=2, 1=1		**4**
	% of students benefitted	2. More than 50%=4		**4**
	Counselling of suspected addicts	3. 2		**2**
7	**Gender Equity:**		10	
	No. of health/sensitization programmes organised	1.3 and above =3;2=2;2=2=,1=1		**3**
	% of students benefitted	2. More than 20%=3;11-20=2		**3**
	Women anti-sexual harassment committee constituted as per	Yes=2		**2**
	Grievances Redressal as per timeline	Yes=2		**2**
8	**Mentor-Mentee Groups: Sessions conducted per group of students**	4 and more session= 10;3=8;2=5; 1=3	10	**10**
9	**Coaching for National level competitive examinations/ HAS**	10	0	**10**
10	**Remedial classes/Bridge Courses: % of students benefitted**	1. More than 20% =10 2. 16-20 =8 3.11-15 =6 4.6-10 =4	10	**10**
11	**Capacity Building of Students:**		20	
	Life Skills (Yoga, Martial Arts, Problem solving, Critical thinking, Decision making, Effective communication skills, coping with stress and emotions	1. =10		**10**

Sr. No.	Activity	Distribution of Scores	Total Score	
	Language-cum-Graduate attributes Development	2. =10		**10**
12	**Career Counselling & Placement Cell:**		20	
	No. Of Career Counselling Sessions organised for each group of students	1. More than 5=6; less than 5=4 2. More than 2=4; less than 2=2 3. Yes=4; No=0		**6**
	Number of Placement Drives	4. More than 50%=6; Less than		**6**
	Self-Employment Modules Organised	50%=4		**4**
	No. of students Benefitted	50%=4		**4**
13	**Student Progressions:**		30	
	%of Students opted for Higher Education	1. >50%=10;30-50%=8;20-30%=6; UP TO 20%=4		**4**
	No. of students who cleared National Level examination (IAS, CDS, OTA, JAM, NET etc.) and HAS, A.P. through HPPSC	2.5.0*NO. OF STUDENTS (Max.20 points)		**20**
14	**No. of Co-curricular and Sports Activities organised**		25	
	1. Inter- University Events (Zonal/National)	1. Inter-University Events-10		**0**
	2.Inter-College events	Inter-College events-6		**6**
	3.Intra-College Events (Annual Athletic Meet and Cultural Functions)	Inter-College events-3 =Each (Max.9)		**9**
15	**Annual Prize Distribution Function Organized: (Yes/No)**	Yes=10 No=0	10	**10**
16	**College Magazine Published:(Yes/No)**	Yes=10 No=0	10	**10**
17	**College website updated regularly or not**	Yes=10 No=0	10	**10**
3	**Infrastructure & Resources (Score 160)**		**156**	
Sr. No.	**Activity**	**Distribution of Scores**	**Total Score**	
1	**Classrooms well maintained**	Yes=10 No=0	10	**10**
2	**Library Facilities**		25	
	1. Whether adequate print bools available	500 books per hundred students=3; Less than 500=1		**3**
	Whether daily newspaper (min. 5), magazines (min. 3), and journals (min. 3), available	Yes=3 No=0		**3**

	whether access to e-resources available	Yes=3		**3**
	Seating capacity in the Library	10% or more of the student strength=4		**4**
	Usage of library resources	100%= 7 75%=5 50%=3 25%=1		**7**
	Digital Library having at least 5 computer systems with internet facility.	Yes=5		**5**
3	**ICT Facilities:**		25	
	No. of Interactive Panels/ Virtual Classrooms Multimedia Projectors/K-Yan	5 or more=5, 4=4,3=3,2=2,1=1		**5**
	% of teachers using ICT FACILITIES	>50%=5; <50 %=0		**5**
	No. of students benefitted from ICT facilities	>50%=5; <50 %=0		**5**
	4. Internet Connection-Leased Line/ Fibre Network/ Wi-Fi campus (Yes/No)	Yes=5		**5**
	5. Use of ICT facilities	100%=5 75%=4 50% =3 25%=2 <25% =0		**5**
4	**Facilities for Specially abled Students:**		4	
	1. Ramps/Wheelchairs/Support railing	1. Yes =2		**2**
	2. Separate Washrooms	2. Yes =2		**2**
5	**Sports Facilities:**		20	
	1. No. of games /sports activity conducted	1. More than 5=6;less than 5=4		**6**
	2. Indoor sport facilities	2. Yes=4		**4**
	3. Adequate sport equipment	3. Yes=4		**4**
	4.Gymnasium (Operational)	4. Yes=4		**4**
6	**Auditorium/Hostels/Seminar Hall/Staff Quarters**	Auditorium =4	16	**4**
		Hostels =4 (2 Point for each hostel)		**2**
		Staff Quarters=4		**4**
		Seminar Hall=4		**4**
7	**1. Laboratories with adequate equipment according to syllabi**	1. Yes =10	10	**10**

Sr. No.	Activity	Distribution of Scores	Total Score	
	2. Usage of available Lab infrastructure	2. 100%=10 75%=6 50%=5 25%=3 <25%=0	10	**10**
8	**1. Adequate numbers of computers**	1. One system per 30 students=5;31-40=3; 41-50=2, More than 50=1	5	**5**
	2. Usage of computer hardware	2. 100% =5 75%=4 50%=2 25%=1 <25%=0	5	**5**
9	**Canteen, Staff Room /Faculty Room, Space For NCC, NSS Rangers & Rovers, Examination Room, Medical Care**	2 point each facility (Max10)	10	**10**
10	**Documentation of Academic, co-curricular and extracurricular activities and achievement of students and staff on**	Yes=20 No=0	20	**20**
4	**Institutional Management (Score 220)**		**210**	
Sr. No.	**Activity**	**Distribution of Scores**	**Total Score**	
1	**Institutional Vision:**		18	
	1. Vision Document	6 points each		**6**
	2. Institutional Development Plan (IDP)			**6**
	3. Plan of Action for above			**6**
2	**IQAC:**		12	
	1. No. of meetings per year	1. 4 meetings=6;3 meetings=4		**6**
	2. No. of programmes organised (Trainings, workshops, IPR, etc.)	2.2 per activity (Max.6)		**6**
3	**Management of Institutional Funds:**			
	1. Funds (BF, AF, PTA etc.) used/ spent for Institutional Development /student welfare	1.utilized >90% of the funds collected annually - 10. 71-90%-8: 51-70%-6; 31-50%-4; <30%-0	16	**10**
	2. Periodic audit	2. Yes =2		**2**

	3. Settlement of bills/advances within a specified time frame	3. Yes=4		**4**
4	**Grievance Redressal of Students and Employees**		10	
	1. Redressal within week 2.Redressal within month 3. No redressal	1. 10 2. 4 3. Nill		**10**
5	**Green and Clean Campus:**		16	
	1. Green initiatives of institution (at least 3)	1. 6		**6**
	2.Cleanliness in washroom, buildings/campus	2. Excellent =10 Satisfactory =6 Poor=0		**10**
6	**Facilities for students:**	3 for each facility	18	
	1. Common room for girl		3	**3**
	2. adequate toilets as per students' strength		3	**3**
	3. Sanitary napkin vending machine/incinerator regularly put in use		3	**3**
	4. CSCA room with proper		3	**3**
	5. Students centre for co-curricular activities and its		3	**3**
	6.Regular use of playground		3	**3**
7	**Regular Updating of Service Books/Service**	Yes =3	3	**3**
8	**Timely Submission of**	Yes =3	3	**3**
9	**Prompt Response to Official Correspondence**	Yes =5	5	**5**
10	**Proper maintenance of official records (Cash books /Stock registers, Fund registers, Leave records, Fine fund etc.**	Yes=10 No=0	10	**10**
11	**Proper record of students' attendance and CCA**	Yes=10 No=0	10	**10**
12	**Whether ranked by NIRF, Other Agencies**	Yes=10 No=0	10	**10**
13	**Whether accredited by NAAC**	A and above (level 4 or 5) =20 B+& B++ (level 3)=16 B(Level 2)=12 Accredited (level 1)=10	20	**10**
14	**Whether AQARS are being submitted as per timeline annually or not**	Yes=12 No=0	12	**12**

Sr. No.	Activity	Distribution of Scores	Total Score	
15	**Recognition for exemplary Contributions of the Staff and Students**	4 point each	8	**8**
16	**Involvement of Stake Holders:**		20	**1**
	1. PTA	1) PTA constituted as per norms=1 PTA supportive =1		**1**
	2. OSA	Significant contribution of PTA (enclose documentary proof) =10		**10**
		2. OSA framed as per norms =1		**1**
		Financial contribution or equivalent (in-kind) per 100 Alumni of Rs.25,000/ -per annum=3		**3**
		Non-financial contribution (career counselling, talk, interactive session/facilitation in placement of students etc. on regular basis) =4		**4**
17	**Feedback from stakeholders other than Students and action taken**	Yes =4	4	**4**
18	**Annual review meeting on students' outcomes in academics, co-curricular, extracurricular and extension activities and action taken during next academic session for achieving excellence**	Yes =25	25	**25**
5	**Best Practices, Innovation and Institution**		**80**	
Sr. No.	**Activity**	**Distribution of Scores**	**Total Score**	
1	**Best Practices Description & Outcome of Best Practices (at least two):**	10 points per best practice	20	**20**
2	**Special Initiatives Taken**			
	1. Energy conservation/use of solar energy			**4**
	2. Solid Waste Segregation/Management			**4**
	3. Rainwater harvesting and its use for gardening and cleanliness	4 points per initiative	24	**4**

Sr. No.	Activity	Distribution of Scores	Total Score	
	4. Plastic free campus			4
	5. Blood donation camps			4
	6. Adoption of village /educational institutions			4
3	**Social Impact of Extension Activities: (on the basis of Community Feedback)**	Minimum three activities =10, 2 activities=8 1 activity =5	10	**10**
4	**Special New Innovative Initiatives or Ideas Adopted in the College. (Other than at Sr.No.5.2**	4 point each initiative (max=16)	16	**16**
5	**Collaborations:**		10	
	1. With Peer Educational/ Research Institutions	5 points each (Max. 10 points)		**5**
	2.Other Government			**5**
6	**Faculty Profile & Research Activities (Score 100)**		**87**	
Sr. No.	**Activity**	**Distribution of Scores**	**Total Score**	
1	**% of Teachers with Ph.D.**	More than 70%=5, 61-70%=4 51-60%=3 less than 50%=2	5	**2**
2	**Teachers as Research Guides**	4 points per research guidance (max=8)	8	**4**
3	**No. of Orientation Programmes, Refresher Programmes, Faculty Development Programmes and Workshops of one week or more Attended by Teachers (in last three**	30% of faculty=10, 20% of faculty=8, 10% of faculty=6, 5% of faculty=4	10	**10**
4	**Projects/Parents/Fellowships/Associateships:**			
	1.Major	1. 10		**10**
	2.Minor	2. 8	10	**0**
	3.Patents	3. 10		**0**
	4.Fellowships	4. 5		**0**
	5.Associateships	5. 3 (Max.10)		**0**
5	**No. of Paper Presented in Conferences/ Seminars/Symposia (in last three years):**		8	
	1. International	1. 2 point per paper presented		**6**

Sr. No.	Activity	Distribution of Scores	Total Score	
	2. National/Regional /State level	2. 1 point per paper presented		**2**
6	**Seminars, Workshops, Conferences and Trainings organised by the**		6	
	International Level	6		**0**
	National Level	4		**0**
	State Level	3		**0**
7	**No. of Paper Published:**		20	
	1. UGC Care List Journals	1. 5 points per paper		**10**
	2. Non-UGC Care List Journals	2. 2 points per paper		**10**
	3. Citations	3. 1 point per 20 citations		**0**
8	**Teachers' Special Innovative Ideas (Brief description thereof)**	5	5	**5**
9	**No. of books Published /chapter in Books**	5 points per book and 2 points per chapter	10	**10**
10	**Teachers Academic and Extension Activities:**		10	
	1. Resource person	1. 2 point each activity		**2**
	2. Member of Board of studies /Subject experts etc.	4 point each activity		**8**
	3. Popular articles	3.2 point each activity (Max.10 points from all categories)		**0**
11	**Awards by Recognised & Reputed Organisations:**		8	
	1. International	1 8		
	2. National	2 6		
	3. State	3. 4 (Max .8 points from all categories)		**8**
7	**Miscellaneous (Score 120)**		**120**	
Sr. No.	Activity	Distribution of Scores	Total Score	
1	**Any other important information or innovation not covered above e.g. institution incubation centre,R & D cum innovation centre, B.Voc, Self-financing course, Add-on course, Internship, OJT, Green Audit, Academic audit etc.**	10 Each (Mac.50)	50	**50**

2	**Spot evaluation of institutions by the Officers from the Directorate of higher Education/representative of the Director of Higher Education**	20	20	**20**
3	**AG Audit paras settled up to date**	Yes	5	**5**
4	**Local audit Paras settled up to date**	Yes	5	**5**
5	**Timeline adhered to in filling reply of court cases/ RTI Application/ Public grievances received through Mukhyamantri Seva Sankalp 1100 and Centralised Public Grievance Redress and Monitoring System**	Yes	10	**10**
6	**Invited speakers on various themes relevant to holistic development of**	Yes	10	**10**
7	**Skill Development Training (at least 20% students benefited)**	Yes	20	**20**
GRAND TOTAL				**1034**